



## Participant Rules & Guidelines

### Floats & Motorized Vehicles

December 2, 2023

#### **WELCOME**

Thank you for your interest in participating in the 2023 Rotary Christmas Parade! The Rotary Christmas Parade Committee's commitment is to create a safety-first environment for Participants, Volunteers, Spectators and Vendors, while creating enjoyable experiences for everyone. All applicants are welcomed and will be reviewed by the parade committee for approval.

#### **PARTICIPANT RULES & GUIDELINES**

Please read the following requirements carefully. These requirements contain important information about upholding safety and acquiring a successful registration for your business or organization, while creating an enjoyable experience for everyone.

#### **Prior to Parade Day**

- The Rotary Christmas Parade Committee reviews all entries upon registration. Entries advocating, opposing, or depicting any political or social issues are subject to approval and may not be accepted by the parade committee. The Rotary Christmas Parade is a festive and family-oriented event.
- All motorized vehicles must be licensed and insured with the minimum of \$2 million third-party liability. Proof of insurance must be provided prior to Parade day to ensure a successful registration.
- Any non-decorated cars, other than those for distinguished guests, such as the City Mayor, are subject to approval by the Parade Committee. IMPORTANT any

non-decorated vehicles/trailers, unless pre-approved, will not be permitted to participate in the Christmas Parade.

- **Please no Santas.** One Santa has committed to be in the parade and it would be confusing for children to have more than one.
- It is a condition of a successful registration that a delegate (preferably the driver or main contact) attend an orientation session:

Address: Rotary Service Building 44870 Wolfe Rd, Chilliwack, BC

Wednesday November 22nd at 6:00pm

**OR**

Saturday, November 25th at 11:00am

### **On Parade Day:**

- All persons in charge of entries (designated main contact) must report to the check-in area. You will receive details of this in your welcome email.
- Identification For every entry must appear on the lead vehicle, person, banner, etc. so that Spectators and commentators can easily identify your entry.
- entries must maintain spacing of no less than 15 meters or approximately two car lengths and no more than 30 meters (approximately 100 ft) behind the preceding unit.
- Parade officials will be stationed along the Parade route and have the authority to remove an entry from the parade that is unable to maintain correct spacing. The parade is live streamed, and it is important that there are no breaks in the procession.
- For the enjoyment of the spectators and ease of fellow entries, it's important to continually maintain a forward motion along the parade route.
- For safety reasons, no material may be thrown to spectators. it is preferable to keep handouts to candy, however candy must be handed out person to person, not thrown.
- We request that flyers or literature not be distributed to avoid unnecessary debris.

### **FLOATS:**

- All components (including car, truck, or tractor) must be decorated in a Christmas theme.
- Maximum height limit is 13 ft, maximum length is 45 ft, including truck and trailer.
- Floats must be able to safely drive the Parade route and navigate all corners without backing up.
- Please take a close look at the parade route map and consider turns and radius at all intersections. if you have any doubt, walk and/or Drive the parade route... safety is our utmost concern.
- Floats need to be of proper construction to allow no chance of breakdown during the parade, have good breaks, and provide 180 degrees of driver visibility.
- a licensed and capable driver is required to attend the float at all times while in the marshaling area.
- all floats must carry a fire extinguisher (dry chemical, at least 5 lb.)
- If portable generators are used, they need to be 'securely' mounted on the float vehicle or other substantial base.
- Driver or delegate (main contact) is responsible for all riders and passengers.
- Each float is required to have walkers at the Four Corners of each float. Walkers need to be visible to the driver and are required to precede and follow the float as it travels in the parade. (Consider having the walkers dressed in costume)

- Passengers must be picked up and dropped off at the designated area at Chilliwack Senior Secondary School. For safety reasons passengers need to stay with the float from beginning to end.

### **MOTORIZED VEHICLES:**

- Motorized vehicle teams (antique cars, public safety vehicles, fleets), MUST BE IN GOOD WORKING ORDER and are required to travel the parade route as an overall unit and maintain a continuous forward motion.
- Antique vehicles and public safety vehicles may, at the discretion of the Parade Committee, be excluded from the decorating theme requirement of the parade.
- All motorized vehicles must have proof of insurance displayed on the vehicle.
- It is the intention of the Parade Committee to deliver an exceptional Christmas-themed parade for the enjoyment of our community. With this in mind, entries that have not demonstrated an effort to be decorated in the Christmas theme cannot be accepted. Parade officials reserve the right to turn away entries at the marshaling area that don't adhere to the criteria.

### **TIME & MEETING PLACE:**

- The Parade is on Saturday, December 2, 2023 and starts at 5:30pm
- More details on specific marshaling, times & the other important information will be provided by phone or email once the parade order has been established.
- Check-in area is in Chilliwack Senior Secondary School.
- Arrive at Marshaling area, check in with the marshaling crew and receive a number to be attached/displayed on your entry.
- For safety and enjoyment of all, please obey Parade Marshalls at all times.

### **PARADE ROUTE:**

The parade will begin and end at Chilliwack Senior Secondary School.  
Address: 46363 Yale Road Chilliwack, BC.

### **Disclaimer Agreement:**

The applicant is in agreement that by completing the registration form, etc. there is an acknowledgement of acceptance of the Disclaimer Agreement (below) and commits to adhering to all the Rules & Guidelines for the safety and enjoyment of all persons involved in the festivities.

The applicant agrees to not hold responsible and further agrees to indemnify the Christmas Parade Committee and the Rotary Club of Chilliwack, the Rotary Club of Chilliwack Fraser, the Rotary Club of Chilliwack Mt. Cheam, Rotary After Hours Club and the City of Chilliwack, and their agents from any loss or damage to person(s) or

property caused by the operation of the applicant's entry in connection with the 2023 Rotary Christmas Parade. The float/entry and the contents is the owner's responsibility. Members of the Rotary Christmas Parade Committee reserve the right to refuse entry prior to parade day or during the parade.

**NEXT STEP:**

You've come this far! Yay! Thank you for taking the time and for understanding that this information is important to be clearly defined for everyone's safety and enjoyment. Now that you have read through the Rules & Guidelines and are ready to register, please go to Step 2 and complete your participant registration. If at any time you have difficulty with the registration or payment process, please feel free to email [projectmanager@chilliwackchristmasparade.ca](mailto:projectmanager@chilliwackchristmasparade.ca) and the Project Manager will be happy to assist you.